

Dickenson County Public Schools REQUEST FOR PROPOSAL

Chromebooks, Google Management Licenses & Charging Carts

Purpose

Dickenson County Public Schools (DCPS) is requesting written bids for the following materials to be considered for purchase. Based on our purchasing regulations as directed by policy, for purchases in excess of \$100,000, sealed written bids are required.

General Terms and Conditions for RFP

Proposal Guidelines

1. Each item, request and guideline in the RFP must be known and properly addressed in the proposal.
2. The equipment is specified by brand and model number, no substitutions will be considered.
3. All equipment in the proposal must conform to specifications provided in the RFP.
4. The Vendor must provide terms of warranty on all products.
5. The Vendor shall provide a clear breakdown of equipment costs.
6. The Vendor must provide an estimated timeline for product delivery.
7. Proposal must be valid for 45 days.
8. Prices quoted must be delivered price to DCPS.
9. Prices quoted shall not include federal or state taxes from which the Division is exempt. The necessary exemption certificate will be provided upon request from the Vendor.
10. All questions regarding the RFP should be addressed in writing to Ferrell Deel, Technology Coordinator, fdeel@dcps.k12.va.us

Proposal Submission

Proposals are to be submitted no later than 4:00 p.m. November 15, 2018. The proposal must be signed by an authorized representative of the Vendor. Proposals shall be submitted in a sealed envelope addressed in the following manner:

US Mail:

Dickenson County Public Schools
Sealed Bid – 725 Chromebooks
PO Box 1127
Clintwood, VA 24228

Courier:

Dickenson County Public Schools
Sealed Bid – 725 Chromebooks
309 Volunteer Ave
Clintwood, VA 24228

Acceptance / Rejection of Proposal Submissions

DCPS reserves the right to accept or reject any and all proposals or any portion of any and all proposals at their discretion. DCPS will purchase from one vendor. The highest weight during review of all bids will be based on product cost including delivery to 1 DCPS location. The ability to fulfill the entire order is necessary for any Vendor submitting a bid. Any bidder not able to fulfill the entire request will not be considered.

Compensation

Complete payment will be issued no later than 30 days after that district takes receipt of all equipment as outlined below.

RFP Revisions

DCPS reserves the right to modify or issue amendments to the RFP at any time. DCPS also reserves the right to cancel, modify or reissue the RFP at any time. Notices will be posted to www.dcps.k12.va.us It is the sole responsibility of the proposer to monitor the url for posting of such information. RFP Questions should be emailed to fdeel@dcps.k12.va.us

Product Items to be Purchased

Item 1:

Quantity: 725

Brand: Dell

Model: Chromebook 3380

Specifications:

- 13" display HDF display non-touch
- Intel Celeron processor C3855
- Intel dual band wireless AC 7565 802.11 AC
- 4Gb of memory
- 1 HDMI slot
- 1 Universal mic/headset
- 2 USB 3.1 Gen 1
- 1 USD card reader
- 16 Gb of storage

Item 2:

Quantity: 725

Description: Google Chrome Management License

Item 3:

Quantity: 29

Brand: Tripp Lite

Model: CSC32AC 32 Port AC Charging Station Cart for Chromebooks

Specifications:

- 32 Charging Slots
- NEMA 5-15R outlets (up to 1,440 watts total)
- Built-in Circuit Breaker
- 10 ft. AC input cord

Product Delivery:

Delivery of product is expected at one location listed below. No loading dock is available so arrangements must be made for tailgate delivery during the hours of 9 a.m. to 3 p.m. Monday through Friday. Contact by the delivery company at (276) 926-4643, one day minimum in advance, aides DCPS in accepting this large delivery.

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309 Volunteer Ave
Clintwood, VA 24228